

10/100

CENTRAL ADMINISTRATIVE TRIBUNAL
GUWAHATI BENCH
GUWAHATI-05

(DESTRUCTION OF RECORD RULES, 1990)

INDEX

O.A/T.A No. 5/95.....

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SECTION OFFICER (Judl.)

Bahis
12.18

CENTRAL ADMINISTRATIVE TRIBUNAL
GUWAHATI BENCH :: GUWAHATI -5.

ORIGINAL APPLICATION NO. 5/95

MISC PETITION NO. _____ (O.A.NO. _____)

REVIEW APPLICATION NO _____ (O.A.NO. _____)

CONT. PETITION NO. _____ (O.A. NO. _____)

Amita Goswami

APPLICANT(S)

VERSUS

U.O. 1. 2. 2018.

RESPONDENT(S)

MR B.K. Sharma

Advocate for the
Applicant.

MR. H. Chanda

Advocate for the
Respondents

CASE.

Office Note

Court Orders

4-1-95

5.1.95

This application is
filed along with one
IPO NO. 882675 dated
3-1-95 for Rs. 50/-
is in form.

kind before the
bench for baron's
orders.

Sharma
4/1/95

Section Officer,
Central Administrative Tribunal
Guwahati Bench.
Guwahati-6.

Mr M.Chanda moves this applica-
tion under Section 19 of the Adminis-
trative Tribunals Act 1985 on behalf
of applicant Smt Amita Goswami. The
application is not against any order
but because the applicant entertains
an apprehension that her service as
Junior Clerk in the office of the
Director, ICAR Research Complex for
NEH Region, Umroi Road, Barapani
will be terminated. Whether this
apprehension of the applicant is
based on any material will have to be
ascertained from the respondents.
Copies of application have not been
served on the respondents. However,
one copy has been served on learned
Sr.C.G.S.C Mr S.Ali who is present.
Mr Ali desires to seek instruction.
Let copies of the application be
served on respondent No.2 by the
applicant and furnish requisites to
the Registry for service on respon-
dent No.1.

contd...

O.A. 5/95

OFFICE NOTE

COURT ORDERS

5.1.95

Issue notice on the respondents to show cause as to why this application should not be admitted and the interim reliefs sought for be granted.

List on 17.1.1995 for disposal of show cause and consideration of admission.

Heard learned counsel Mr Chanda and Sr.C.G.S.C Mr Ali regarding interim relief. The matter is regarding termination of service which the applicant is apprehending that it may happen any day. As such and as the respondents have not been served, it is ordered that the respondents shall not terminate the service of the applicant as Junior Clerk before 17.1.1995, if not already terminated.

Copy of the order be furnished to the counsel of the parties.

Requisite copies for
issuing notices are sent
and vide no. 163-64
dt. 5/1/95
5/1

Order dt. 5.1.95 (and)
vide no. 248-49 dt. 11.1.95
b

Member 5/1/95

pg
2/2
5/1/95

OFFICE NOTE

DATE

COURT ORDER

17.1.95

Mr. M. Chanda for the applicant.

Applicant present.

Mr. S Ali, Sr. C.G.S.C. for the
respondents on notice.

Mr. Ali the learned Sr. C.G.S.C. states
that the service of the applicant was
terminated on 23.12.94 and therefore
the application is misconceived.

From what the applicant stated in
answer to our queries we gather the
impression that she was aware on
29.12.94 that her service was termi-
nated.

Whether the termination is legal or
illegal is a separate matter and since
the present application was based on
mere apprehension of likelihood of
termination of service the application
has been rendered infructuous. The
interim stay granted on 5.1.1995 had
made it clear that it would operate if
the service of the applicant was not
already terminated. Since the service
was already terminated the order did
not become effective.

In the circumstances Mr. Chanda prays
for a leave to withdraw the application
with liberty to file a fresh applicatio
challenging the legality of the order
of termination. Hence the following
order is passed :

The respondents shall make a copy of
the order of termination available to
the applicant on her approaching to
the departmental Head. The applicant
shall acknowledge the service thereof.

6

O.A. 5/95

OFFICE NOTE

DATE

COURT ORDER

17.1.95

The applicant will be at liberty to approach ^{the departmental} her higher authority against the order of termination if that is permissible in law and under the rules. Irrespective of liberty to approach the higher authorities, liberty is also granted to the applicant to file a fresh application in this Tribunal for challenging the order of termination. The applicant will be at liberty to urge all the grounds raised in the present application as may be relevant for that purpose ~~and for that purpose~~ apart from the ground as may be raised for challenging the legality of the termination order. The application is allowed to be withdrawn with ~~that~~ ^{above} liberty.


Member


Vice-Chairman

trd

18.1.95

copy of order dtd. 17.1.95
issued to all concerned
by Regd. Post n/dk dtd. No.
342-344 dtd. 18.1.95



Application fee of Rs. 50/-

Paid vide Bank Draft

Postal Order No. 8826/5

Dated 3-1-95

6
Filed by the applicant
through B. Bhatia, Advocate
4.1.95.

Central Administrative Tribunal

केन्द्रीय प्रशासनिक अधिकरण

4 JAN 1995

Guwahati Bench

गुवाहाटी बेंच

IN THE CENTRAL ADMINISTRATIVE TRIBUNAL, GUWAHATI BENCH,
GUWAHATI.

An application under section 19 of the
Central Administrative Tribunal Act, 1985.

O.A. No. 5/95.

Smt. Amita Goswami.

..... Applicant.

-Versus-

Union of India & others.

..... Respondents.

I N D E X.

<u>Sl.No.</u>	<u>Annexure.</u>	<u>Particulars.</u>	<u>Page No.</u>
1.	-	Application.	1 - 15.
2.	1	Appointment letter dated 10.11.86.	16.
3.	2	Upgradation order dated 31.1.1989.	17.
4.	3	Termination order dated 21.6.1989.	18.
5.	4	Experience Certificate dated 12.6.1989.	19.
6.	5	Discharge Certificate dated 2.6.1989.	20.
7.	6	Certificate of Contract Service in ICAR Dt.9.2.90.	21.
8.	7	Certificate in respect of Part-time Receptionist cum-Typist dated 1.5.93.	22.

Received Copy.

See
R. CGSC
5/1/95

<u>Sl.No.</u>	<u>Annexure.</u>	<u>Particulars.</u>	<u>Page No.</u>
9.	8	Emphyment Exchange Card.	23.
10.	9	Written Test Call letter for Junior Clerk dt. 4.12.92.	24.
11.	10	Call letter dated 12.4.93 for Type Speed Test.	25.
12.	11	Appointment letter dated 21.11.94.	26 - 27.
13.	12	Joining Report dated 21.11.94.	28.
14.	13	Extract of ICAR Administrative Manual as regard calculation of Age limit.	29.
15.	14.	Extract of ICAR Administrative Manual as regard age concession of Retrenched Central Government Employee.	30.
16.	15	-Do-	31.
17.	16	Office Order dated 28.7.88 as regard relaxation of Age.	32 - 35.

1. Particulars of the applicant.

Smt. Amita Goswami,
Junior Clerk,
Office of the Director, ICAR,
NEH. Region Research,
Complex, ICAR Umroi Road,
Shillong.

2. Particulars of the Respondents.

1. Union of India,
through Secretary,
Govt. of India,
Ministry of Agriculture,
New Delhi.
2. The Director,
ICAR Research Complex,
for NEH. Region, Umroi, Road,
Barapani - 793103.

3. Particulars for which this application is made.

This application is made not against any particular order, but against the apprehension of termination of service of the applicant on the ground alleged over-aged without following principle of natural justice and without consideration of past service of the applicant under the Government of India.

4. Limitation.

The applicant declares that this application is made within the time period prescribed in the Central Administration Act, 1985.

5. Jurisdiction:

The applicant further declare that the case of the applicant is within jurisdiction of this Hon'ble Tribunal.

6. Facts of the case :

1. That the applicant is a citizen of India and as such she is entitled to all the rights and privileges guaranteed by the Constitution of India. The applicant is presently serving as Junior Clerk in the Indian Council of Agricultural Research (in short ICAR) NEH Region Umroi, Road, Borapani, under the Director, ICAR, Barapani, Shillong.

2. That the applicant passed her B.A. Examination in the year 1984. Thereafter, she was in search of a job as she belonged to a very poor family she was appointed as Typist-Clerk under Government of India, National Malaria Eradication Programme, World Health Organisation and posted, vide letter under reference,

No. Admn-2/86/ZI/1504 dated 10.11.86 (Annexure-I) at Shillong, in the North-region on daily basis. The applicant continued in the post of typist clerk and she was upgraded as senior typist in the said department of Govt. of India vide letter under reference No. PF/14.2/89/138 dated 2 31.1.1989 (Annexure-2). However, the service of the applicant was terminated w.e. from 30.6.1989 as the P.F.C. Programme ceases from 30.6.1989. The termination letter is enclosed (Annexure - 3) for perusal of the Hon'ble Tribunal. Experience Certificate was issued on 12.6.1989 (Annexure - 4 in favour of the applicant by the co-ordinator, Govt. of India, N.M.E.P. World Health Organisation, highly appresiating the performance of the applicant. The Government of India, National Malaria Eradication Programme, World Health Organisation also issued 'Discharge Certificate' (Annexure -5) treating the applicant as retrenched Government Employee. This discharge certificate is issued to the applicant for the purpose of relaxation of age benefit in other Government service.

Copies of the appointment letter dated 1.11.86, upgradation letter dated 31.1.1989, termination order

dated.....

dated 30.6.89, Experience Certificate dated 12.6.1989, and Discharge Certificate dated 2.6.89 are enclosed as Annexure - 1, 2, 3, 4 and 5 respectively.

3. That the applicant thereafter appointed as a typist cum clerk under the Contract System w.e.f. Oct/89 in the office of the Project Director N.R.C. on Mithun, Shillong under the ICAR. She worked there till 9th February, 1990. A certificate also issued in respect of her working as a typist cum Clerk by the Project Director, N.R.C. on Mithun vide his letter dated 9.2.90 (Annexure-6). Be it stated that the office of the Project Director, National Research Centre on Mithun was shifted to a very interior place in Nagaland and therefore the contract of the applicant terminated automatically.

A copy of the certificate dated 9.2.90 is enclosed as Annexure - 6.

4. That the applicant again became unemployed and she was looking for, other employment, fortunately she was appointed as part-time Receptionist cum typist w.e.f. May/90 in the office of the Institution of Engineers (INDIA), Shillong local centre, Shillong. Since it is a parttime job, she again started looking

for

for employment in other permanent Government job.
A copy of the experience certificate issued by the
Hon'ble Secretary, the Institution of ~~India~~ Engineer
(INDIA) vide letter under reference No. IESLC/MICE/5/92/
498 dtd. 1.5.93.

A copy of letter dated 1.5.93 is annexed as
Annexure - 7.

5. That the applicant was registered with local
employment Exchange, Shillong. The ICAR Office, Shillong
was in need of service of some junior clerks and
according the office of the Director, ICAR, Shillong
sent a requisition to the local employment Exchange,
Shillong in the month of January/1990 for sponsoring the
names of eligible candidates for recruitment to the
post of Junior Clerks. The name of the applicant was
sponsored by the local Employment Exchange, Shillong,
in response to the requisition of the ICAR, Shillong
in the month of January/1990. However, the applicant
was called for interview vide letter No. RC(E) 32/8, Vol. II
dated 4.12.92 asked to appear on 29.12.92 in the
written test. The applicant accordingly appeared in
the written test on 29.12.92. Thereafter the applicant
was called for typing speed test for the post of Junior

Clerk.....

Clerk on 5.5.93 vide letter No. RC(E) 32/81 Volk. II dated ~~kk~~.12.4.93. She also appeared in the typing speed test on 5.5.93. The applicant called for oral interview and she was come out successfully, thereafter the Administrative Officer, ICAR, Borapani, Shillong asked the applicant to fill up the verification roll forms for recruitment to the post of junior clerk vide letter No. RC(R) x 10/94 dated 1.7.94. The applicant accordingly complied with the instruction laid down in letter dated 1.7.94 issued by the Administrative Officer.

A copy of Employment Exchange Card, letter dated 4.12.92 and letter dated 12.4.93 are enclosed as Annexure - 9 and 10.

6. That the Director, ICAR Research Complex for N.E.H. Region was pleased to offer a temporary post of Junior Clerk vide letter No. RC(R) 10/94 dated 21.11.94 with certain Conditions, wherein it stated in para 6, of the appointment that the service of the applicant may be terminated without assigning any reason by one month's notice on either side under Rule 5 of the Central Civil Service (Temporary Service) Rules, 1965, it is further stated that during the probation, however, the appointing

Authority.....

Authority may terminate the service of the appointee, without prior notice and without payment of salary in lieu thereof, the applicant accepted the offer of appointment, and submitted her joining report on 21.11.94, vide her letter dated 21.11.94, addressed to the Director, ICAR, Borapani. The applicant also submitted her medical fitness Certificate and other original certificates as required in terms of appointment letter dated 21.11.94, and she started continuing to work under the Administrative Officer, ICAR, Borapani.

Copy of the offer of appointment letter dated 21.11.94 and joining report dated 21.11.94 are enclosed as Annexure - 11 and 12 respectively.

7. That most surprisingly in the last week of December, 1994, the applicant came to know from Shri I.K. Sharma, Administrative Officer, ICAR, Borapani, Shillong, that on scrutiny of her service records, it is found that the applicant is over-aged for about 10 months and 5 days for the post of Junior clerk as such her service is liable to be terminated, and necessary process has already been initiated for the approval of the Director, ICAR, Shillong, this information as regard proposal of termination of her service, highly shocked

the.....

the applicant and she is apprehending that her service may be terminated even without issuing any show cause ~~xxx~~ notice to the applicant therefore now she is under the threat of termination of her service. Finding no other alternative she approached this Hon'ble Tribunal for protection of her service. There is no any scope for the applicant to make any representation at this critical moment. Hence this application before this Hon'ble Tribunal. Be it stated that she has rendered nearly more than three years service under the Govt. of India, National Malaria Eradication Programme, under World Health Organisation and the applicant was declared as retrenched employee of Central Government, therefore, she is entitled to age relaxation to the extent she has rendered service in the post of typist cum clerk & Sr. Typist in N.M.E.P.(WHO). Be it stated that the applicant is given discharge certificate as Central Government retrenched employee for the purpose of age relaxation and other service benefit for future employment. The respondents have denied to allow the applicant any opportunity to defend herself, therefore, if the decision ~~xxxxxxx~~ of termination of service is taken by the respondents as informed by Shri K.K. Sharma, Administrative officer. The same is highly illegal arbitrary, and unfair, and the same is violative of articles 14 and 16 of the Constitution of India as such proposed termination order in respect of the applicant is liable to be set aside and quashed.

8. That the applicant begs state that as per ICAR Administrative Manual, in paragraph 1.6 and other relevant Extracts of the Manual are quoted below for perusal of the Hon'ble Tribunal :

"1.6. Crucial date for the purpose of calculating the age limit :

The crucial date for the purpose of calculating the age of candidates in respect of (i) posts advertised by the Council for being filled by direct recruitment by interview and (ii) posts filled by direct recruitment through the Employment Exchange will be the 1st January of the calendar year in which the closing date prescribed in the advertisement for receipt of applications for a particular post falls or the 1st January of the calendar year in which the requisition is sent to the Employment Exchange, as the case may be.

(ICAR letter No.4(34)/75-
Reorg. (Adm) dt.6.9.75

<u>Category of persons to whom age concession is admissible.</u>	<u>Categories of posts to which the Age concession is Admissible.</u>	<u>Extent of Age concession.</u>
(ii) Retrenched Central Government Employees.	For posts filled otherwise than through UPSC. on the basis of competitive tests, i.e. filled through Employment Exchange.	Period of previous service under the Government of India plus three years.

2. For.....

2. For purposes of the above-mentioned age concessions.

- i) "a retrenched Central Government employee" means a person who was employed under the Government of India for a continuous period of not less than six months prior to this retrenchment and was discharged as a result of the recommendation of the Economy Unit or due to normal reduction in establishment "

From above it is quite clear that the applicant is entitled to age relaxation as she is a retrenched Central Government Employee. All relevant Extract mentioned above are enclosed for perusal of the Hon'ble Tribunal.

Copies of Extracts of ICAR Administrative Manual are enclosed as Annexure - 13, 14 and 15 respectively.

9. That the applicant further begs to state that she never suppressed her age rather she ~~was~~ had disclosed her actual age in the verification roll for recruitment and also submitted the original Admit Card, Marks sheet, in the oral interview with the respondents, therefore at this stage, the decision of termination of her service on the ground of over-age, is highly illegal, arbitrary, and unfair. Moreover, if she is

over-aged.....

over-aged by 10 months, 5 days, as intimated by the Administrative Officer, the same may be condoned or relaxed by the Management Committee of the ICAR institutes in terms of office Order, No. F. No.5(4)/87-WN dated 28.7.1988, whereby President of the Governing Body has delegated the power of age relaxation by one year, where the appointing Authority Director, in the circumstances of the instant case, it is a fit case, where the Director/Management ought to have exercised the power of relaxation as delegated vide office order dated 28.7.1988. Be it stated in similar circumstances, the institute of Management Committee exercised the power of Shri Ram Murthy, who was over-aged at the initial appointment, therefore there cannot be any difficulty to exercise the power of relaxation in the instant case.

Copy of the office order dated 28.7.88 is enclosed as Annexure - 16.

10. That the applicant begs to state that she is not over-aged as she is a retrenched employee of Central Government, therefore she is entitled to age relaxation and the decision of ICAR Authority for termination

of her.....

of her service is highly illegal, arbitrary, and unfair, and the same is liable to be set aside and quashed and the respondents be directed not to give effect, if any such decision is already taken by the Respondents till disposal of this application.

7. Reliefs sought for :

In the facts and circumstances stated the applicant prays for following Reliefs :

- 1) That the respondent be directed not to terminate the service of the applicant for the post of junior clerk on the ground of over-aged without following the principle of natural justice.
- 2) That the respondents be directed to treat the applicant as Central Government retrenched Employee for the purpose of age relaxation.
- 3) That the respondent be directed to invoke the power of age relaxation through the Management Committee of the ICAR institute, in terms of office Order No. F.No.5(4)/87-WN dated 28.7.88.
- 4)

- 4) That the respondents be directed to allow the applicant to continue to work as Junior Clerk in the office of the Directorate ICAR Borapani, Shillong.
- 5) Cost of the case.

The above reliefs are prayed on the following amongst other :

- G R O U N D S -

1. For that the applicant is a retrenched Central Government employee, as such entitled to age relaxation as per scheme of the Central Government for retrenched employee, mentioned in the ICAR Administrative Manual.
2. For that the applicant is within the age limit as retrenched Government employee for the post of junior clerk.
3. For that the applicant submitted correct age in the verification roll forms for recruitment of Junior Clerk.
4. For that in similar circumstances, 1 year age relaxation was granted to Shri Ram Murthy, technical Assistant in the same establishment.

5.....

5. For that the applicant also worked as typist on contract basis in the ICAR establishment.

6. For that there are provisions for age relaxation at least for 1 year in terms of office Order dated 28.7.1988.

8. Interim Reliefs prayed for :

During the pendency of the case the following interim reliefs prayed for :-

- 1) That the respondents be directed not to terminate the service of the applicant till disposal of this application.
- 2) That the respondents be directed not to give effect of any termination order of already directed to be issued till disposal of this application.
- 3) That the applicant be allowed to continue in service as Junior Clerk with regular pay and Allowances, till disposal of this application.

The above reliefs are prayed on the grounds explained in paragraph 7 of this application.

9.....

9. That there is no scope of submission of any representation to the respondents as the applicant is apprehending order of termination of any moment, therefore only remedy is to approach this Hon'ble Tribunal.

10. That the matter is not pending in any other court/Tribunal.

11. Particulars of the Postal Order :

Postal Order No. - 882675
Date of issue - 3-1-95,
Issued ~~for~~ from - G. P. O. Guwahati
Payable at - Guwahati

12. Details of index.

An index showing the particulars of documents is enclosed.

13. List of Enclosures :

As per index.

VERIFICATION.

I, Smt. Amita Goswami, daughter of late Ajit Kumar Goswami, resident of Dhankethik Women Hostel, Shillong, do hereby declare that I have verified the statements made in paragraph 1 to 13 and the same are true to my knowledge, and I have not suppressed any material facts.

Amita Goswami
Amita Goswami.

PALCIPARIUM

24811

Office of

The Senior Epidemiologist cum-Coordinator

PfCP Zone-1/NMEP

Pasteur Hill

Shillong- 793 001

Admn. 2/86/21/1504

Ref: ~~2/86/21/1504~~

Date: 10.11.86

Smt. Amita Goswami
 C/O Mr. Ajit Kr. Goswami
 Prabindanagar, Aizawl at court.

Smt. Amita Goswami has been assigned as a
 Typist-clerk in the PfCP Zone-1 with effect from the date of joining
 on the following terms and conditions.

1. He will be entitled to a per diem of Rs 40/-
 (Rupees forty only).
2. He will be entitled to night halt allowance of
 Rs (Rupees) per night halt
 away from HQ.
2. There will be no other benefit concerning the assignment
 and it is liable to termination without any notice from
 either side.
3. There will be no employee/ employer relationship.

The posting/place of work may be anywhere in the North Eastern
 Region as per convenience of PfCP work and should be prepared to move
 accordingly. Presently he will be attached to PfCP Zone -1, Shillong.

D. K. Chatterjee

10/11

Senior Epidemiologist cum Coordinator
 PfCP Zone - 1

Copy to :- The Director, NMEP, 22 Sham Nath Marg, Delhi - 110 054. - Reference
~~The Chief Coordinator, PfCP Zone-1, NMEP, Delhi - 110 054.~~ 16.11.86
 The Regional Malaria Adviser, WHO/SEARO, Delhi - 110 002. 20.11.86
 The Budget & Finance Officer, WHO/SEARO, Delhi - 110 002. 26.11.86

As asked
 C. K. Chatterjee
 Adv.

GOVERNMENT OF INDIA

N. M. E. P.

WORLD HEALTH ORGANIZATION

P. falciparum Containment Programme

Ref.: Pf/14.2/89/13

Date: 31 January 1989

Directorate of NMEP
22 - Sham Nath Marg.,
Delhi - 110 054The Sr. Epid.cum.Coordinator
PfCP Zone-I
Pasteur Hills,
Shillong - 793 001.Subject: Upgradation - Miss Anita Goswami, Typist Clerk
to Sr. Typist Clerk under the PfCP Zone-IReference his letter No.Admn.2/89/Z.I/2150
dated 6th January 1989 on the above subject.Director NMEP is pleased to upgrade Miss Anita Goswami
presently working as Typist Clerk under the PfCP Zone-I to
Sr.Typist Clerk at a per diem of Rs.60/- (Rupees sixty only)
w.e.f. 1 January 1989.

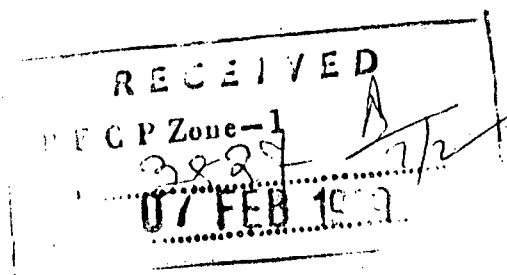
for Director NMEP

CC:

The Regional Malaria Adviser
WHO/SEARO
New Delhi.

2. The Budget & Finance Officer
WHO/SEARO
New Delhi.

no seen @ Goswami

Att. et al
@ Malaria
Adm

24

P. FALCIPARUM CONTAINMENT PROGRAMME

Directorate of
NATIONAL MALARIA ERADICATION PROGRAMME
22, SHAM NATH MARG,
DELHI-110054

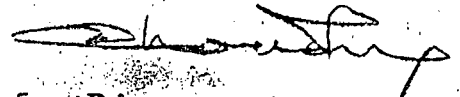
Pf/2.1/89/786

Dated: 21 JUN 1989

OFFICE - ORDER

The PfCP ceases from 30.6.1989 hence, the assignment of ~~Dr/Shri/Mrs/Miss~~ A. Goswami as Sr Typist Clerk under PfCP HQ/Zone-I, II, III, IV stands terminated with effect from 30.6.1989 AN.

✓ Miss A. Goswami
Sr Typist Clerk


for Director-NMEP

- Copy to: The Sr. Epid. Cum. Coordinatpr PfCP Zone-I
2. The Regional Malaria Advisor, WHO/SEARO, New Delhi.
3. The Budget and Finance Officer, WHO/SEARO, New Delhi.

Attested
Child
Adv.

(19)

Annexure - 4

GOVERNMENT OF INDIA N. M. E. P. WORLD HEALTH ORGANIZATION

P. falciparum Containment Programme

From : Dr. A.K. Acharyya.

Designation : Senior Epidemiologist
Cum- Coordinator,
Zone I (N. E. States)Address : Pasteur Hills
Shillong - 793001.

Ref. :

Date : 12th June 1989


TO WHOM IT MAY CONCERN

This is to certify that Ms. Amita Goswami has been working as a Senior Typist-Cum-Clerk in this Organization since 24.11.86.

She was engaged in receipt and issue of letters, Typing, preparation of Vehicle Maintenance Statement, accounts for Stamps, Insurance, and telegrams and filing of letters. She is a sincere worker who spends her whole time engaged in official works.

She is simple, obedient and sincere. In view of the closure of Projects, she will be relieved on 30th June '89. I strongly recommend her for any responsible assignment.

I also wish her success in life.



(Dr. A.K. Acharyya)
Co-ordinator.

W. Epi. Cum. Coordinator
N. M. E. P. Zone I, Shillong

Accepted
Dr. Acharyya
Adv.

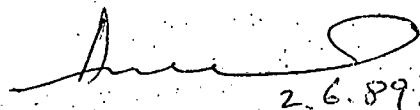
STANDARD FORM PRESCRIBED FOR DISCHARGE CERTIFICATE TO RETRENCHED
CENTRAL GOVERNMENT AND QUASI- GOVERNMENT EMPLOYEES.

MINISTRY/ DEPARTMENT/ OFFICE

NO. Admn. 2/39/7-1/225 (Place) Shri Dated 2nd June 89

DISCHARGE CERTIFICATE

Shri/Shrimati Amita Goswami has /has
been working as Asst. Com. Clerk in the Ministry/Department/
Office of Asst. Com. Co-ordinator P.C.W. from 24.11.86
to 30.6.89. He/She was drawing Rs. 70/-
as ^{per diem} ~~pay~~ with/without allowances
and his/her service ^{assignment is being} ~~have been~~ are likely to be terminated with effect
from 20.6.89 on account of winding up of ^{P.F.E.P.} on account of reduction
in establishment. His/her work and conduct was satisfactory.


2.6.89

Signature.....
(Designation of Officer and
Seal.)

Attested
By
Adv



(21)

भारतीय कृषि अनुसन्धान परिषद
राष्ट्रीय मिथुन अनुसन्धान केन्द्र
Indian Council of Agricultural Research
National Research Centre on Mithun

Jowai Road, Dhankheti
Shillong 793003

Annexure - 6
Gram : Agricomplex
Phone { 22434 (O)
 12433 (R) 27
Telex : 0237-214

Date: 9th February.90

TO WHOM IT MAY CONCERN

This is to certify that Miss Amita Goswami has been working as a typist-Cum-Clerk under the contract system at my office from October '89. She is an obedient and sincere worker and carries out all duties assigned to her.

She bears a good moral character.

I wish her all success in life.

Amita
17.12.89
Drawing & Disbursement Officer
ICAR Research Complex,
for N.E.H. Region,
Barapani-793 103.

Dr. N.D. Verma
09/02/90
(Dr. N.D. Verma)
Project Director
N.R.C. on Mithun
Shillong - 3

Project Director
N.R.C. on Mithun
ICAR, Research Complex
Shillong.

Attested
@
Adv

THE INSTITUTION OF ENGINEERS (INDIA) ✓
SHILLONG LOCAL-CENTRE, SHILLONG

Chairman

COL. ANUP SINGH
ADDL. CHIEF ENGINEER, MES,
SHILLONG ZONE, SHILLONG.



Hony. Secretary
ER. S.R. NATH, FIE
ADDL. CHIEF ENGINEER (C)
NEEPCO LTD, SHILLONG.

Our Ref. IESLC/MICE/5/92/498

Date 1-5-93

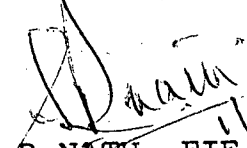
TO WHOM IT MAY CONCERN

This is to certify that Miss Amita Goswami,
D/O Shri Ajit Kumar Goswami, Shillong, is serving
in the Shillong Local Centre of the Institution of
Engineers (India), as parttime Receptionist Cum-
Typist since May 1990.

She is a hardworking girl & is very sincere
in her works.

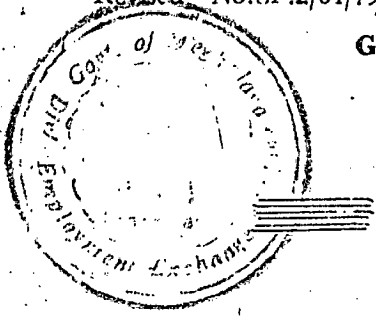
Nothing is known against her character.

I wish her all success in her life.

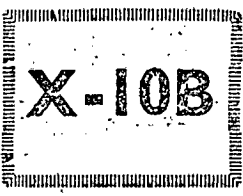

(ER. S.R. NATH, FIE)
HON. SECRETARY.

Attended
@ under
Adv.

Assam Schedule LXIII Form No.11A
Revised—No.SF.2/84/19, dated 24th September 1984



GOVERNMENT OF MEGHALAYA
DEPARTMENT OF LABOUR



IDENTITY CARD

EMPLOYMENT EXCHANGE.....*86*.....

Next Renewal Due *28-3-95*
Renewal Date

Name.....*Mmt. : Amita Goswami*.....

Category.....*Enl*.....

Date of Registration.....*28-3-89*.....

Registration No.....*W267/89*.....

N. C. O.....*KN 30*.....

Occupation.....*Enl - Stenography*.....

205-26-02-64

Note:—If any information furnished by the applicant turns out to be false subsequently his/her Registration is liable to be cancelled.

Please read instructions on reverse.

Signature of Issuing Authority.

*Accepted
@ M. Adv.*

INSTRUCTIONS

1. You can renew your card in the month due or in the following month personally or through a messenger.
2. You can also renew through a reply paid post card in the month it is due indicating your Registration No. and N. C. O.

DO NOT SEND THIS IDENTITY CARD

If you do not get reply within 30 days, contact the Employment Exchange personally during the following month, failing which your Registration is liable to be cancelled.

The Speed Road
17-4-89 = 22 Spelth
12-7-89 = 22 Winton

(24)

345

Annexure - 9

30

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR N.E.H. REGION
'UMROI ROAD', BARAPANI, MEGHALAYA

NO. RC(E) 32/81 Vol.II

Dated Barapani, the 4th Dec'92.

MEMORANDUM

Sri/Smti Anita Goswami
is hereby called to appear for a written Test on 29th December
(Tuesday), 1992 at 11.00 A.M. at Kendriya Vidyalaya, North
Eastern Police Academy (NEPA), Umsaw, Barapani, Meghalaya for
the post of Junior Clerk.

He/She should bring all the Original certificates
in support of age/qualifications/experience/caste etc. at
the time of written test on 29-12-92.

Typing Test will be conducted for the qualified
candidates in written Test and the candidates will be
informed accordingly.


(I. K. SHARMA)
ADMINISTRATIVE OFFICER

Smt. Anita Goswami
C/o Kanchib Choudhary,
Pilibang, Sillong - 13.

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR N.E.H. REGION
'UMROI ROAD', BARAPANI, MEGHALAYA

NO. RC(E) 32/81 Vol.II

Dated Barapani, the 4th Dec'92.

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is hereby called to appear for a written Test on 29th December (Tuesday), 1992 at 11.00 A.M. at Kendriya Vidyalaya, North Eastern Police Academy (NEPA), Umsaw, Barapani, Meghalaya for the post of Junior Clerk.

He/She should bring all the Original certificates in support of age/qualifications/experience/caste etc. at the time of written test on 29-12-92.

Typing Test will be conducted for the qualified candidates in written Test and the candidates will be informed accordingly.

(I. K. SHARMA)
ADMINISTRATIVE OFFICER

Smt. Anita Goswami
C/o Kanchib Choudhary,
Dillong, Sillong - 13.

Attested
@
Adv.

UNDER CERTIFICATE OF POSTING

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR N.E.H. REGION
BARAPANT, MEGHALAYA

NO. RC (E) 32/81 Vol. II

Dated the 12th April 1993

M E M O R A N D U M

Shri/Smti. Amita Goswami is hereby
asked to appear for the typing speed test for the post of
Junior Clerk on 5th May'93 at 11.00 A.M. at the Office of
the ICA R Research Complex, Umroi Road, Barapani (Admini-
strative Building, Block - C).

He/She is therefore, advised to report to the
undersigned with necessary testimonials etc.

12/4/93

(G. SINHA)
ASSTT. ADMN. OFFICER 'A'

To

Shri/Smti Amita Goswami

Kushik Choudhury

Rail bang, Shillong - 13.

Attested
By
Adv.

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR N.E.H. REGION
BARAPANI : 793103 , MEGHALAYA

NO. RC(R)

Dated Barapani, the

21st Nov. 2016

M E M O R A N D U M

The Director, ICAR Research Complex for N.E.H. Region is pleased to offer a temporary post of ~~Junior Grade~~ to Sh/ Sm. ~~Mr. S. S. S.~~ on the following terms and conditions :-

1. The post is temporary and carries the pay scale of Rs. ~~9300-11200-13-25-15300/-~~. On appointment he /She will draw at the initial stage of Rs. ~~9300/-~~ in the above time scale. He/She will be entitled to draw such allowances (dearness allowances & house rent allowances etc.) as are admissible to other staff of corresponding grade and status under ICAR.
2. Grant of pay, leave travelling and other allowances are regulated by the Indian Council of Agricultural Research, Mutatis-Mutandis in accordance with the principle of Fundamental and Supplementary Rules and such other rules and orders as are issued by the Government of India from time to time.
3. The post is non Government but pensionable. He/She will be governed by the Indian Council of Agricultural Research Pension Rules which are based Mutatis-Mutandis or the liberalised pension Rules of the Government of India, as amended, clarified or modified from time to time.
4. His/Her headquarters will be at ~~Barapani~~ for the present, but he/she will be liable to serve in any Institute and/or office of the Indian Council of Agricultural Research, located anywhere in India.
5. He/She will be on probation for a period of two years from the date of his/her joining the post, which may be extended at the discretion of the competent authority. Failure to completion of the probationary period to the satisfaction of the competent authority will render him/her liable to be discharged from service.
6. His/Her appointment may be terminated without assigning any reason by one month's notice on either side under Rules 5 of the Central Civil Service (Temporary Service) Rules 1965, as applicable mutatis-mutandis to the employees of the Council. During the probation, however, the appointing authority may terminate the service of the appointee without prior notice and without the payment of salary in lieu thereof.
7. His/her appointment will be subject to the conditions that he /she is declared medically fit for service by the prescribed medical authority.
8. On appointment, he/she will be required to take an oath of allegiance to the Constitution of India or make solemn affirmation to that effect, as in the form enclosed.
9. He/She will submit a declaration regarding his/her marital status, as in the form enclosed. In the event of his/her having already more than one wife living or being married to a person having already another wife living the appointment will be subject to his/her being exempted from the

Contd 2

enforcement of the laws of recruitment in this behalf .

10. His/her appointment under the Council will be considered to be a fresh appointment and he/she will be not be entitled to any travelling and/or conveyence allowances for joining the post at ICAR Research Complex for NEH Region, Barapani.
11. Other conditions of service will be governed by relevant rules and orders which may be issued from time to time by the ICAR.
12. He/She should state whether he/she is serving or is under obligation to serve another Central Government Department, as State Government or Public Authority. He/She should also state whether he/she applied or is being considered for posts elsewhere.
13. If any declaration given or information furnished by him/her proves to be false or if he/she is found to have willfully suppressed any materials information, he/she will be liable to removal from service and such other action may be deemed necessary.
14. He/She should produce the Original certificates in respect of his/her educational qualifications and age and caste etc.
15. The appointment is made provisionally at present.
16. In case of SC/ST or OBC ,relevant certificate should be produced at the time of joining.
17. In case the post is acceptable to Sh./Sm. Anita Goswami on terms and conditions mentioned above he/she should intimate his /her acceptance to the Director immediately and report for duty to the Administrative Officer ICAR Research Complex for NEH region, Barapani after obtaining the medical fitness certificate from a medical Officer not below the rank of Civil Surgeon /Asstt. Surgeon I of any Government Hospital within 30 (Thirty) days from the date of issue of the offer failing which the offer will automatically stand cancelled.

To

(I.E. Sharma)
ADMINISTRATIVE OFFICER

✓
Smt. Anita Goswami,
C/O Kaushik Choudhary,
Bilong, Shillong - 7

cc :

1. Finance And Accounts Officer, ICAR Res. Complex NEH Region, Barapani, Smt. Anita Goswami has been appointed against the ~~present~~ vacant post of Jr. Clerk under With Plan main Scheme.
2. The Asstt. Adm. Officer (R.), ICAR, Barapani
3. Personal File of Smt. Anita Goswami
4. Superintendent (Adm.), ICAR, Barapani
5. Dealing Asstt. (RO)

AHestad
@m

Dated Barapani, the 21st November, 1994.

To

The Director,
ICAR Research Complex for NEH Region,
Umroi Road, Barapani - 793 103.

Sub :- Joining report of Junior Clerk.

Ref :- Your Memo No. RC(R) 10/94 Dtd 21st Nov. 1994

Sir,

With reference to above, I have honour to report
on my duty as a Junior Clerk to-day, the 21st November, 1994
F/N.

This is for your kind information please.

Yours faithfully,

(Amita Goswami)

(AMITA GOSWAMI)

Attended
Under
F/N

<u>Scale of pay of the post</u>	<u>Maximum age limit</u>
(b) Assistants (Rs. 425-700)	18-25 years (Relaxation of age upto 35 years may be allowed to Departmental candidates who are eligible for direct recruitment quota).
(c) Junior Stenographer (Rs. 330-560)	18-25 years (Relaxation in age upto 35 years is allowed to Junior Clerks in the Institutes who are eligible to compete with outside candidates).
(d) Stenographers (Rs. 425-700)	18-25 years (Relaxation in age upto 35 years is allowed to employees of the Council).
(e) Administrative Officer (Rs. 700-1300)	21-30 years (Relaxation in age upto 30 years is allowed to departmental candidates in the grade of Superintendent and Assistant Administrative Officer of the Institutes).
(f) Supporting Staff Grades I to IV	18 - 25 years.

✓ 1.6. Crucial date for the purpose of calculating the age limit:-

The crucial date for the purpose of calculating the age of candidates in respect of (i) posts advertised by the Council for being filled by direct recruitment by interview and (ii) posts filled by direct recruitment through the Employment Exchange will be the 1st January of the calendar year in which the closing date prescribed in the advertisement for receipt of applications for a particular post falls or the 1st January of the calendar year in which the requisition is sent to the Employment Exchange, as the case may be.

(ICAR letter No. 4(34)/75-Reorg. (Adm) dt. 6.9.75)

Attended
Quint
Adv

Category of persons
to whom Age Con-
cession is admissible

Categories of posts
to which the Age
Concession is
admissible

Extent of Age
Concessions

(ii) Retrenched Central
Government
Employees

For posts filled other-
wise than through UPSC
on the basis of compe-
titive tests, i.e. filled
through Employment
Exchange.

Period of
previous service
under the Govt.
of India plus
three years.

(iii) Whole-time Cadet
Instructors in
N.C.C.

-do-

Period of
service rendered
in NCC plus
three years

(a) who were
released from
NCC after the
expiry of their
initial/extended
tenure.

(b) who were
released from
NCC before the
expiry of their
initial/extended
tenure.

Period of service
rendered in NCC,
plus three years
provided they
have served in
the NCC for a
period of not less
than six months
prior to their
release from NCC.

(iv) Ex-General
Reserve engineer
Force personnel.

For posts filled other-
wise than through UPSC
on the basis of Competi-
tive tests, i.e. filled
through Employment
Exchange.

Period of service
rendered in G.R.
E.F., plus three
years.

Attested
@
Adv.

- | | | |
|--|---|---|
| (xi) Blind, deaf and orthopaedically handicapped persons. | For Class-III and IV posts filled through Employment Exchange. | 5 years |
| (xii) Repatriates from Burma and Ceylon who have migrated to India on or after 1.1.63 and 1.1.64 respectively. | For Class-III and IV posts filled through Employment Exchange. | Upto 45 years. |
| (xiii) Territorial Army Personnel, who have served on the permanent staff of a Territorial Army Unit or have been embodied for service under T.A. Rule 33 for a continuous period of not less than six months. | For posts filled otherwise than through UPSC on the basis of Competitive tests i.e. for posts filled through Employment Exchange. | Entire period of embodied service (including broken periods) in the Territorial Army, plus three years. |

2. For purposes of the above-mentioned age concessions,

- 1) "a retrenched Central Government employee" means a person who was employed under the Government of India for a continuous period of not less than six months prior to this retrenchment and was discharged as a result of the recommendation of the Economy Unit or due to normal reduction in establishment;
- ii) "a whole-time Cadet Instructor in NCC" means a person who was recruited as a whole-time cadet Instructor in N.C.C. on or after 1.1.63 ;
- iii) "Ex-GREF personnel" means a person who was employed in that Force for at least a continuous period of not less than six months and who was released from that Force on completion of his tenure of service;

Approved
 (Signature)
 Date

BHARTIYA KRISHI ANUSANDHAN PARISHAD
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
KRISHI BHAWAN, NEW DELHI - 110 001

32-38

F.No.5(4)/87-WN

Dated the 28th July, 1983

OFFICE ORDER

On the recommendations of the Governing Body, Indian Council of Agricultural research, in its meeting held on 9th March, 1988, the President, ICAR Society has approved the delegation of powers to the Management Committees of the ICAR Institutes to the extent as given in the ANNEXURE. The same is forwarded herewith for guidance and necessary action.

Sd/-

(C.R. MOHAPATRA)
DEPUTY SECRETARY (AS)DISTRIBUTION:

1. All Directors/Project Directors of ICAR Research Institutes.
2. All Officers/Sections, ICAR.
3. Spare copies (50).
4. Guard file.

.....

Memo. No. RC(E)13/82

Dated Shillong, the 29th September, 1988

Copy forwarded to :-

- 1) The Joint Directors, Manipur/Sikkim/Arunachal Pradesh/Nagaland/Mizoram/Tripura.
- 2) The Scientist In-charge, ICAR Research Complex for NEH Region, K.V.K., Tura.
- 3) Administrative Officer/Asstt. Administrative Officer (Admn.)/
Asstt. Administrative Officer (S).
- 4) Accounts Officer.
- 5) P.A. to Director.

(B.I. CHOWDHURY)
Asstt. Administrative Officer (Admn.)

.....

Approved
@
Admn.

ANNEXURE

SCHEDULE OF DELEGATION OF POWERS TO THE MANAGEMENT COMMITTEES OF ICAR INSTITUTES

S.NO.	Nature of Power	Extent of Power of the Management Committee
1.	2.	3.
<u>I. ADMINISTRATIVE</u>		
1.	Appointment to the posts for which the Director is the appointing authority like T-6, Security Officer etc.	The cases of appointment which have to be referred to ICAR Headquarters may be approved by the Management Committee.
✓ 1 i)	Relaxation of Age	✓ Relaxation of age upto one year.
✓ 2.	Constitution of DPC/Selection Committee	Full as per guidelines issued by the Council from time to time. Provision of D.G.'s nominee in such committees is disposed with.
3.	Follow up action on settlement of audit objections.	The Management Committee will consider action taken in each meeting and give directions for settlement of audit objections.
4.	Appointment of Head of Division and rotation.	Full powers subject to the observance of the guidelines issued by the Council from time to time. Only relaxation cases should be referred to the Council, through Management Committee.
5.	Relaxation in the cases of the Allotment of Residential accommodation at the Institute.	Full powers.
6.	To approve the proposals for consultancy services to be undertaken by the staff members of the Institute.	Full powers subject to guidelines issued by the ICAR
7.	Recommendations of the QRT/or any other Task Force/ Appraisal Team etc. relating to the Institute.	Acceptance by the Management Committee for implementation and follow up action. Cases where policy decision is required should be submitted to the ICAR Headquarters by the Management Committee.

Contd....

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1.	2.	3.
14.	Expenditure on V. I.P.s and high dignitaries: (i) Entertainment including lunch dinner. (ii) Gift to high dignitaries.	(i) Rs. 20,000 for National Institutes per annum. (ii) Rs. 10,000 for other Institutes per annum. (iii) Rs. 5,000 for National Research Centres per annum. (ii) Upto Rs. 1000/- per annum.
15.	Misc. expenditure of unusual character.	Exceeding Rs. 100/- but not exceeding Rs. 500/- in each case.
16.	Participation in exhibitions and demonstrations of Research activity.	Exceeding Rs. 1,500/- but not exceeding Rs. 5000 in each case. For National Institutes excluding Rs. 3000/- but not exceeding Rs. 10,000/-.
17.	Writing off losses.	i) Exceeding Rs. 10,000/- but not exceeding Rs. 5 lakhs for losses of stores not due to theft, fraud or negligence. ii) Exceeding Rs. 2500/- but not exceeding Rs. 50,000/- for other cases. iii) Powers as at (i) and (ii) above may be exercised subject to the conditions laid down in the GFR and procedure laid down by the Government of India ICAR on the subject from time to time and in each case involving write off of loss of Rs. 20,000/- and above may be intimated to the Council for reporting to Governing Body in terms of Bye-laws 11(a) of the Bye-laws of the ICAR."
18.	Deficiency and depreciation in the value of stores.	Exceeding Rs. 2500/- but not exceeding Rs. 5000/- in each case.
19.	Declaration and disposal of obsolete surplus stores.	Powers to the extent of Rs. 50,000/- in each case subject to the provisions of G.F.R. and Government of India Delegation of Powers Rules, 1978 and orders issued by the Government of India, ICAR from time to time.

Arrested
@ Quake
shv.

34

Contd...4/-

50